

**GLASGOW INSTITUTE OF ARCHITECTS**

**MINUTES OF COUNCIL MEETING HELD ONLINE VIA ZOOM,  
Thursday 13th October AT 6PM.**

Author:	JRa	Date:	13/10/22
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<b>Present</b>		
Jonathan Potter	(President)	JP
Justine Ramage	(Hon. Secretary)	JRa
Phil Zoechbauer	(Past President)	
Karen Kalkreuter		
Robbie Low		
Fiona Sinclair		
Andrew Hadden		
Felicity Parsons		
James Watson		
Natasha Lucic		

<b>Apologies</b>	
Bryan McGhie	
Alissar Riachi	
James Robb	

		<b>Action</b>
<b>1.0</b>	<b>Previous Minutes</b>	
1.1	Previous Minutes agreed and taken as read	Note
<b>2.0</b>	<b>Chair's Comments</b>	
2.1	JP nominated KK for Senior Vice President, allowing for a confirmation vote from RIAS membership via basecamp.	JP
2.2	JP confirmed KK will take the role of Communications Convenor. KK noted that the Practice Committee is currently on hiatus, with online CPD material available on the GIA website and from RIAS.	Note
2.3	JP raised that the Student Awards at House for an Art Lover was a successful event and well received by students. RL will take the role of Education Committee Convenor.	Note
2.4	JP nominated RL for Vice President, also subject to the confirmation process.	JP
2.5	JP queried progress on the closing out of the COP26 budget. PZ noted that there had been intention to assess and report on the expenditure, however there would be limited benefit to completing the process at this late stage.	Note
<b>3.0</b>	<b>Treasurer's Report</b>	
3.1	Report tabled and taken as read	Note
3.2	JP noted the GIA Awards dinner payment in report, with a second expense expected at a later date.	BM
3.3	JP highlighted recent GIA funding to independent publication 'ism architecture magazine.' RL reported on the launch party which was well attended by students and professionals, with a variety of local and international writers supporting the issue. JP awaiting copies of the magazine for GIA record.	Note
3.4	JP reported that the Past Presidents medals have been paid for and collected. JP to make arrangements for their issue to IG and PZ and for the return of the original medal exemplar to owner.	JP
3.5	JP noted that outstanding expenses should have been cleared. JP raised ongoing issue with webhosting renewal and resultant unsustainable expenses for Sam Patterson (the original account holder). PZ indicated intention to transfer these expenses to the new bank account as soon as the lengthy process for opening the account has been resolved.	BM, PZ
3.6	PZ confirmed Co-op as the proposed bank account provider. PZ to notify members on basecamp for any comment to be raised.	JP, PZ
<b>4.0</b>	<b>Communications Committee</b>	
4.1	Report not tabled	Note
4.2	JP raised access issues with the communications email and associated accounts (mailchimp, zoom etc.) due to two factor authentication system and difficulty when multiple parties need access. PZ noted this was	JP, KK. JRa

necessary for security after a previous unauthorised access incident. JP raised possibilities to improve accessibility, with solutions to be considered further for primary accounts.

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|-------------------------------|--|------------|
| 4.6                           | JP queried the outcome of the recent Historic Environment Scotland Survey regarding Cumbernauld. FS understood that the survey had closed with a record amount of responses, though results are yet to be published.   | Note       |
| 4.7                           | KK confirmed that a stand alone email bulletin will be issued for the Awards Dinner. KK confirmed eventbrite link will be included, and has reserved 20 tickets for speakers and sponsors. KK requested that convenors & council members email relevant content for future newsletters to the communications account.  | KK         |
| 4.8                           | JP noted that planning for the Awards Dinner has progressed - venue (1599) has been announced, with menu selection to be confirmed. FS raised raffle & prizes, flowers for tables, awards booklet and slideshow as key tasks. KK raised need for assistance with preparations. FP offered to help. JP noted that the slideshow from previous year could be updated with new entries.   | JP, KK, FP |
| 4.9                           | AH queried the progress on arranging judges for the awards. JP confirmed that around 30 potential judges had responded to call out email. PZ indicated that a spreadsheet would be available for circulation to judges, with shortlist scoring to be concluded by Friday 21st October. PZ noted that there is data available within airtable specifically for the judges in addition to the information which has been published on the GIA website. | JP, PZ     |
| 4.10                          | KK raised that social media accounts are not currently being monitored for direct messages. JP queried if it is possible to set up message alerts to GIA emails.   | Note       |
| <b>5.0 Education</b>          |  |            |
| 5.1                           | Report not tabled  | Note       |
| 5.2                           | JP reiterated that the student award ceremony was a success. RL noted the positive impact of the venue choice and arrangements.  | Note       |
| 5.3                           | RL has spoken to year heads at Strathclyde regarding collaboration on future projects.   | RL         |
| <b>6.0 Practice Committee</b> |  |            |
| 6.1                           | Report not tabled.   | Note       |
| 6.2                           | KK explained that CPD organisation is unfeasible alongside the workload associated with the design awards, and the communications convenor role moving forwards.   | Note       |
| 6.2                           | KK highlighted the proposed changes to the role of the ARB in monitoring CPD and influence on registration as an important topic worthy of future discussion. KK noted intent to contact the RIAS CPD group for their response. AH noted interest in engaging with this issue further.   | JP, KK, AH |

## **7.0 Conservation Committee**

- 7.1 Report not tabled. Note
- 7.2 FS reported that author Neil Jackson is finishing a book about Peter Womersley and is open to the possibility of presenting his research. FS
- 7.3 FS highlighted the popularity of the Hamilton Mausoleum competition exhibition at Low Parks Museum, which is due to end shortly. FS to collect exhibition and projector. FS
- 7.4 FS explained that progress of Cumbernauld Town Centre competition had been stalled until recently due to difficulty sourcing copyright free images. However, Dundee University has offered access to their full drawing package, supplemented by sketches from Gordon Murray, and the competition will soon be ready for launch. FS, KN
- 7.5 FS noted ongoing monitoring of conservation account emails and has received and filed research on the Merchant City.
- 7.6 JP queried progress on the Glasgow Necropolis walking tour. FS reported that this has not progressed but will be ongoing. FS highlighted the Friends of Glasgow Necropolis newsletter and associated research as a valuable source for any interested in local heritage. Note
- 7.7 FS reported that the Engine Shed Masters course in Technical Building Conservation is on hiatus until a replacement University can be arranged to support course accreditation. Note

## **8.0 Sustainability Committee**

- 8.1 Report not tabled. Note
- 8.2 KK noted that JR is on paternity leave. JP noted that the sustainability committee has been active and contributing on basecamp. Note

## **9.0 Architecture People and Places Committee**

- 9.1 Report tabled and taken as read. Note
- 9.2 NL reported on the recent Urban Design Panel presentation on the 6th of October on Buchanan Galleries. NL explained that this was an intensive debate, with a dedicated report to be published, which will potentially lead to a larger event focused on the future of the city centre. JP noted the long term aspiration of Glasgow City Council to increase the population substantially within the city centre and the challenges associated with this. Note
- 9.3 AH highlighted the opportunity to advertise for new urban design panel reporters via the GIA newsletter. AH, KK
- 9.4 AH noted meeting with JR and plan to agree a programme for Design Conversations event. AH
- 9.5 AH raised upcoming meeting with chonk studio to (past cop collaborators) to discuss potential projects.
- 9.6 AH noted intention to update the website with recent Urban Design panel reports.

## **11.0 AOB**

- 11.1 JP highlighted GIA Design Award sponsors Altro, Tobormore and Harley Haddow at silver level. Note
- 11.2 JP reported on the successful GIA breakfast event with Te Kāhui Whaihanga New Zealand Institute of Architects, and offered congratulations on behalf of the council to FS who received the NZIA President's Award. Note
- 11.3 JRa to upload updated Council List with RIAS membership status included
- 11.4 JP asked regarding the Lighthouse closure. AH to raise with PS who is actively engaging. AH
- 11.5 FS noted that the December council meeting was previously held in an award winning building. PZ raised that the James McCune Smith Learning Hub had been an option last year. AH offered to contact the client and arrange access. AH

## **NEXT MEETING**

Thursday December 15th at 6pm, Location TBC