

**GLASGOW INSTITUTE OF ARCHITECTS**

**MINUTES OF COUNCIL MEETING HELD ONLINE VIA ZOOM, THURSDAY  
16<sup>th</sup> APRIL 2020 AT 6PM.**

Author: PZ Date: 16/04/2020

**Present**

Phil Zoechbauer	(Vice-President)	PZ
Karen Kalkreuter		KK
Shona MacVicar		SM
Isabel Garriga	(President)	IG
Elsbeth McNeill		EM
Andrew Hadden		AH
James Spence Watson		JSW
Darren Williamson	(Treasurer)	DW
Sam Patterson	(Vice-President)	SP
Fiona Sinclair		FS

**Apologies**

Shabnam Komai-Koma	Robin Webster (RIAS President)
Tim Gray (Past-President)	Scott Abercrombie
Jude Barber	Will Gunn
Annabelle Brading	Laura Paton
Massimo Sannino	Paul Hawkes
Chloe Yuill	Alissar Riachi
Will Knight	Chris Stewart
Scott McAuley	

- |  |   |
|--|---|
| <p><b>1.0 Previous Minutes</b></p> <p>1.1 Previous minutes agreed and taken as read.</p> <p><b>2.0 Chairs Comments</b></p> <p>2.1 Production of new set of Past President medals. To be postponed for time being and reviewed following COVID-19 crisis.</p> | <p><b>Action</b></p> <p><b>Note</b></p> |
|--|---|

2.2	IG requested each committee put together a brief summary that could be publicly circulated advising which activities are being progressed by each of the committees.	ALL
<b>3.0</b>	<b>Treasurers Report</b>	
3.1	Report tabled and taken as read.	Note
3.2	Notes 2no sponsors outstanding from last years GIA Dinner. SP to follow-up with sponsors.	SP
3.3	DW noted accounts would be submitted to OSCR by 30/06/2020. The accounts would be presented at the GIA AGM in June for approval.	Note
3.4	DW noted that markets had been affected by COVID-19 crisis and the GIA's investments have been affected as a result. DW advised IG, SP and PZ meet with Rathbones to discuss options for the funds and shares during the ongoing crisis.	Note
3.5	DW noted that with reference to 3.4, if funds for the WB Whitie investment fund require to be liquidated this may take time. DW noted there was a reserve balance of £7,500 with RBS which could be accessed immediately as an option.	Note
<b>4.0</b>	<b>Communications</b>	
4.1	Report tabled and taken as read.	Note
4.2	2019 Dinner sponsor payments are still outstanding.	SP
4.3	AGM details to be finalised and date/speaker confirmed. Due to COVID-19 crisis, Peter Clegg to be delayed and decoupled from AGM.	SP
4.4	Newsletter to be issued out w/c 17 <sup>th</sup> Feb. All committees to send communications any news to be included.	ALL
<b>5.0</b>	<b>Education</b>	
5.1	Report tabled and taken as read.	Note
5.2	PZ noted the committee was investigating a digital format for this years student awards judging.	PZ
5.3	PZ noted Glasgow Doors Open Day were looking to expand the 'behind the prize' event held in 2019. This is currently on-hold due to the current COVID-19 crisis however online options to be explored.	Note
<b>6.0</b>	<b>Practice</b>	
6.1	Report tabled and taken as read	Note
6.2	EM noted Harley Haddow had proposed an online CPD to the GIA and other RIAS Chapters on SER Certification. IG indicated this should be progressed.	EM

<b>7.0 Conservation</b>	
7.1 Report tabled and taken as read.	Note
7.2 RIAS conservation committee want to link up with GIA. GIA to make contact with RIAS committee.	SA
<b>8.0 Sustainability</b>	
8.1 Report tabled and taken as read	Note
8.2 Noted COP26 had been delayed due to COVID-19 crisis.	Note
8.3 JR noted the next Countdown to COP event would be online and in May and a poll would be circulated to decide the theme.	JR
<b>9.0 Glasgow Urban Design Panel</b>	
9.1 Report tabled and taken as read	Note
9.2 Relevant project reports to be published on the GIA website.	AH
9.3 Panel currently postponed however GIA are pressing for GCC to introduce an online format to allow the panel to meet online.	AH / PZ
9.4 AH noted the Committee were currently investigating a revised format for the panel reports.	AH
<b>10.0 RIAS Strategy</b>	
10.1 No report received.	Note
<b>11.0 Any Other Business</b>	
11.1 AH queried whether guidance was available from the GIA, RIAS or any other construction-associated body with regards to the government furlough scheme. SA noted that no official guidance was available as of yet and this would be published by the government on 20/04/2020.	
11.2 SP advised Council that a document had been issued via basecamp which outlined a process for application for the WB Whitie Benevolent Fund. Crucially, the document proposes delegated authority of assessments to the President, Vice-Presidents and 2no Past-Presidents (Fiona Sinclair and Michael Dougall) to ensure quick decision making and confidentiality for the process. The proposal is that the £7,500 cash reserve balance would be used to fund this initially to ensure immediate access for funds. PZ proposed that this use be monitored and the reserve fund subsequently be topped-up to ensure the presence of the reserve fund is available for other uses if required. The proposal was put to a vote, with 10 members in agreement, and 0 against.	Note

**NEXT MEETING**

AGM on 11<sup>th</sup> June 2020 @ at 17:00 via Zoom (online platform).

Next Council Meeting on 13<sup>th</sup> August 2020 @ 18:00 via Zoom (online platform).