



GLASGOW INSTITUTE OF ARCHITECTS

**MINUTES OF COUNCIL MEETING
HELD AT GLASGOW CITY HERITAGE TRUST, 54 BELL STREET
ON THURSDAY 15 JANUARY 2014 AT 6PM.**

PRESENT

President & Chair Michael Dougall, Victoria Batters (Convenor), Treasurer - Gordon Reid, Rob Campbell, Massimo Sannino, Andrew Paul, Isabel Garriga, Clara Garriga, Catherine Cosgrove, John Burns, Sam Patterson, Emma Morton, Jonathan McQuillan, Caroline Dearden, Gordon Carswell, Nicolas Roberts, Chris Stewart, Dele Adeyemo, Elaine Keenan

1.0 Apologies

1.1 Michael Jarvis, Will Gunn, Karen Parry, Darren MacDonald, David McKiever, Iveta Smidtaite

2.0 Previous Minutes

2.1 Minutes agreed as read. Committee reports issued by email prior to meeting.

3.0 Treasurers Report

3.1 Gordon has composed a spreadsheet on the costs associated with SWG and we currently have a surplus of £450. It has been enquired by the ConSus Committee if this can be used towards the upcoming Springburn Winter Garden Exhibition. The Council have agreed that this will be a good way to make the exhibition better and more exciting. It was mentioned that the £450 may be gifted back to SWG Trust or used for pop up banners that will be re-usable by the Trust.

3.2 The income from the Design Awards helped to gross subsidise the annual Dinner. In previous years the incomes have been separated but this year were banded together. If required they can be separated again. Please advise Gordon.

- 3.3 The bank balance is health at the moment although an error occurred in the payment of an invoice for last year's dinner, meaning this year the dinner is already around 90% paid.
- 3.4 As ticket sales currently run through paypal some of the balances are odd figures, this is due to paypal deducting their fee from us.
- 3.5 Expenses associated with the dinner are sitting at £1,600 including room hire, flowers etc. This is showing us at a slight loss but due to two sponsors coming in at the last minute, this may change.
- 3.6 CPD room hire invoices will have to be double checked. At the beginning of the year a fee is agreed with Ian Elder at the Lighthouse, Glasgow City Council have issued us with a further two invoices. Invoices will be forward to CPD Committee for checking this is not over and above the initial agreed fees.
- 3.7 The books have been sent off for auditing at the moment.

4.0 Education Committee

- 4.1 Further to the last minutes it has now been agreed that we do not need any more student members on the Education Committee at the moment.
- 4.2 The brief for the Alexander Greek Thompson Scholarship is to be discussed and developed with the AGT Society ahead of 2015 launch.
- 4.3 RGI Exhibition will be running from June – September 2015. The opportunity to get students involved with the design has now arisen. This will be a collaboration with 4th year students at Strathclyde.
- 4.4 GIA will be working on this alongside Nord Architects. Nord had initially looked at cast iron for the project. They have been looking through archives of iron architecture around Scotland. We have suggested the link to the iron work at SWG. MD and NR will be meeting with Brian on Monday 19th January to further discuss. It was agreed that it may be beneficial for someone at ConSus to also attend this meeting.

ACTION:

Meeting with Brian regarding RGI Exhibition.
Meeting AGT Society to finalise brief for 2015 launch.

5.0 Communications Committee

- 5.1 At the last meeting we discussed making changes to this year's Awards and the way it is run e.g. the categories and the way they are grouped. This is still being discussed and will be reported on fuller at a later date.
- 5.2 The Dinner has been booked for the 20th November 2015 and will be held again at Oran Mor. We have decided to cap the ticket sales to 200 as last year was too busy.
- 5.3 Sponsorship has already been discussed for this year's Dinner. We plan to send out a booklet and the newsletter highlighting details for becoming a sponsor. We will provide a link to the website making it easily accessible. If you have any talks/presentations coming up please make people aware that the link has been included on our website.
- 5.4 We have held a meeting with web designer in regard to bettering the newsletter and website. So far we have decided to make changes to the following
- The payment service to Swipe (pending further investigation)
 - Homepage 'News' section (adding links to past 3 newsletters)
 - Resizing images to reduce problems with the length of time it takes for images to load.
 - Create an option to switch of anonymity for competition entries.
 - Add page of links to external sites like RIAS and sponsors (20 Max)
 - Add links to our Facebook and Twitter pages
 - How 2016 will show on new site and add a 2016 logo (Isa has offered to do this)
- 5.5 We are currently looking for suggestions to make the members only area better and more beneficial. Can you please contact Communications with any ideas and this will be discussed over the next few meetings.
- 5.6 Website training will be held at VB offices, 6pm, 27th January 2015. Please can you advise her if you would like to attend? A web manual has been attached with the committee report. It would be best to have one person from each committee trained on the website.
- 5.7 AP&P Committee has had no new information added to the web due to its amalgamation with 2016. It has been suggested that rather than leave this area blank, we use it to advertise the Royston Competition. Michael Jarvis will be attending a meeting on Tuesday 20th January to finalise the report, after the report has been finalised we will add an image and a link under this section.

ACTION:

Look for sponsorship for 2015 brochure.
Make members only area of web more beneficial
Finalise changes to Website
Discussion on changes to Awards
Web training on 27th January @ 6PM

6.0 Conservation and Sustainability Committee

- 6.1 Information for the SWG exhibition is now ready. We still require some help with the Graphic Design aspect. SWG Trust have links to people, one of which is the former Deputy Head of Rendition Design Studio. He was responsible for all the boats at the Govan Ship Building Exhibition. He has confirmed that he will be available to help with SWG Exhibition. A meeting will be arranged w/c 26th January to provide him with the content which has still to be approved by various people, including The Lighthouse.
- 6.2 All the models have now been returned with only a few suffering damage. We have approx. 22 models to display at the exhibition.
- 6.3 SWG have advised us that they are delighted with all the work done to date and have had people in contact with them to compliment the work and subsequently planning another event on the back of the exhibition.
- 6.4 We have various films on the process that will require collating but if this can be done before the exhibition begins it will run alongside.
- 6.5 The decision has been made to post the cheques out to the competition winners as some of them are based in London and although they have been given the option to attend the launch at the exhibition, it may not be possible.
- 6.6 The Royston Competition will be launched in conjunction with the exhibition.
- 6.7 The Exhibition will take place at the lighthouse from the 5th February and run for approx. 6 weeks.

ACTION:

Organise Lighthouse Model Exhibition.
Collate the film material for exhibition
Issue Cheques to winners
Meeting regarding Graphic Design
Exhibition Launch 5th February

7.0 CPD Committee

- 7.1 CPD Visit has been arranged to the TIC building on 30th January 2015 at 3pm. Council members and season ticket holders will get priority when booking spaces, 25/30 spaces available.
- 7.2 The Buddying Project proposal has now been put in place. The proposal is attached to the committee report for information. All comments have to be directed back to Rob Campbell. A few points were raised by council members regarding charging for this service. It has been agreed that this is the best option. Small practices may be more likely to take the meetings seriously if there is a fee involved.
- 7.3 MD felt that for Rob Campbell to act as a mentor in the pilot year may be inappropriate. We have a further 7 names confirmed that they would like to participate as mentors.
- 7.4 It was suggested that we should give the practice a choice on who the work with as a mentor. This will give the practice the opportunity to pick a mentor that skills tailor best to their needs.
- 7.5 CPD committee will prepare a disclaimer which will be submitted to the RIAS for approval prior to anybody signing.
- 7.6 Progress on the buddying scheme should be reported on regularly and will be reviewed by GIA at the end of the year to see if it was a success.
- 7.7 We are looking at the 2016 CPD series and feel it would be beneficial to do a CPD on conservation. ConSus have recommended DR Jerad Lynch, who is an expert in bricks. His contact details will be forwarded on to RC
- 7.8 We have been asked by IOSH Health and Safety to inform them of the name of the CPD Series speaker on BIM, Rob Campbell forward on this information, he is a Director at Ramboll.

ACTION:

Get Buddying system pilot up and running
Arrange disclaimers for Buddying system
Arrange Conservation CPD
Information to IOSH re BIM speaker

8.0 2016

- 8.1 A meeting was held with Gerry Gramms before Christmas to discuss progress so far. He advised as other committees have not made much progress he intends to run an idea forum. A form has been issued for ideas. Deadline for submitting is 27th January.

- 8.2 Fiona Sinclair has submitted the idea of Women in Architecture Exhibition. This has been well received. If you are interested in being involved in an idea that has already been submitted please advise Isabel.
- 8.3 Robert Campbell has emailed committee regarding a CPD workshop, this will include members of the public and focus around the importance of employing an architect. Clients would present rather than the architect.
- 8.4 The RIAS Festival of Architecture Visioning Document was issued.
- 8.5 SEEDA have readjusted their programme for 2016 they have held a research summit and advised that they are happy to do a joint project with us.
- 8.6 We have 13 ideas at the moment but are keen to include as many as possible so please make sure that all ideas are submitted by 27th January. Ideas to date as follows:

Mobile Information Point - Bike/Van travelling round giving information on 2016 festival.

GIA Awards – Tag award winning buildings and distribute treasure maps for the public to follow the maps and find.

Glasgow Model – Giant model of Glasgow that you can walk around. We can get students involved and possibly make the models from boxes.

Urban Scenic Route (depends on funding) – Map out cycle/walking trails around Glasgow

Architecture Lab – A pop up RIBA bookshop, possible locations discussed but any ideas can be forwarded to Isabel.

Design a Stage – Scottish Opera have shown an interest in working with us on this. We could get community involved and possibly do something alongside the schools.

Bridge Wars – Teams would submit ideas on how to cross the canal without getting wet. We would pick a weekend and get community involved and the ideas will be judged. This idea has room for further development, would not necessarily have to be crossing the canal.

Help Yourself (Public Interactive Installation) – If you left 10,000 cardboard boxes in the middle of George Square what would people do? Giant Jigsaw/puzzle etc. This idea can also run in many directions and has room to be further developed.

Light Attack – Isa has met with Lightworks and they would like to get involved in this idea. We can use a bus they have that travels round Europe showing light displays. Lightworks have offered to do CPD/workshops throughout the month. We have also had discussions on bring your own lamp. We pick a time and location then tell people to bring a lamp. This has been done before but looks great with all the different size and shape lamps. Should MacLab be involved in this?

Pop up exhibition on anything for example photography, Architecture etc this is open to any ideas. Please email 2016 committee with names of any contacts from community/schools etc. would be good to get them involved.

Engaging Store Front – Arrange with shops on Buchanan/Sauchiehall Street to do installations in the windows. We would need to weigh up pros and cons of using a more high profile street against less high profile street.

Film Festival – We would use footage that has been discovered from a squeal of a Glasgow 1980 film. We have 6 unedited reels that could be modernised and used to feature architecture films at CCA or the GFT over 7 days. This could be made into a competition for public to create a film to be used. Films could also be taken from different perspectives or projected onto buildings.

- 8.7 Isa will issue an email with the form attached that should be completed for ideas, they will then be submitted and presented to the Funding Board for approval. A chapter meeting will be held in February where the board will discuss the submissions. RIAS have already identified 4 of ideas that they would like to run nationally.

ACTION:

Submit Ideas
Meeting with Funding Board in February

9.0 RIAS

9.1 RIAS last council meeting was held 27th November.

9.2 Smith Commission and Independent Scotland are setting up a small group to think about the effect of the Independence Referendum and the impact it had on us. It has been discussed that RIAS would like the Architecture Profession regulated by RIAS in Scotland as oppose to ARB. A letter was sent to the Smith Commission but was not listed. We have had discussions with RIAI in Ireland as this is how they currently operate.

- 9.3 Jack Hugh has retired so we are now looking for volunteers (MJ has already volunteered)
- 9.4 Andy McMillan Drawing Award has been approved.
- 9.5 Tenement handbook is currently being updated by John Gilbert and others. Funding has been given to this.
- 9.6 RIAS Convention will be held in Dundee this year. The Malmaison Hotel has been suggested as a location. It will be held in the middle of May 15th/16th. Speakers are confirmed as Mayor of Bristol and Director at Mad Architects, Oslo.
- 9.7 The RIAS run a hardship fund that is available for students who need it. It is not well publicised so Massimo has taken the responsibility of letting Chris Platt and students at Strathclyde aware of this.

ACTION:

10.0 Other Business

- 10.1 The AGM has been booked 16th April in the Reid Building 5.30pm – 6pm
- 10.2 John Tuomey, O'Donnell and Tuomey has been confirmed as the guest speaker after the AGM. MD has advised that we will be charging for tickets for this lecture, £10 and £5 student rate but student tickets will be limited to 60. A poster will be designed by communications committee and added to our website.
- 10.3 MD is currently updating a calendar for planned events throughout the year. Please email all CPD's, building visit dates or anything else you feel should be included asap.
- 10.4 We will be running monthly articles throughout 2016. January and February are already in place. January will be done by Andy Campbell around Piece Art in Architecture and February by Derek Hill, Strathclyde University regarding Live Build Projects. If you have any ideas for future articles please email MD 300-500 words and images.

ACTION:

Update calendar and add to web
Issue articles for Jan/February
Collate articles for rest of year
Organisation for AGM

11.0 Chair's Comments

11.1 Next Council meeting: 6pm March 12th 2015 at Glasgow City Heritage Trust.
The AGM will be at the Reid Building on 16th April at 5.30pm