



## GLASGOW INSTITUTE OF ARCHITECTS

### MINUTES OF COUNCIL MEETING HELD AT GLASGOW CITY HERITAGE TRUST, 54 BELL STREET ON THURSDAY 14 AUGUST 2014 AT 6PM.

#### **PRESENT**

Chair - Michael Dougall (President), Victoria Batters (Convenor), Gordon Reid (Treasurer), Catherine Cosgrove, Elaine Keenan, Dele Adeyemo, William Gunn, Emma Morton, Sam Patterson, Andrew Paul, David MacIver, Karen Parry, Robert Patterson, Rob Campbell, Darren MacDonald, Karen Parry, Isabel Garriga, Clara Garriga, Nicola Garmory, John Burns, 2 Schools Representatives, Nicola Garmody from The Landscape Institute.

#### **1.0 Apologies**

1.1 Douglas Taylor, Chris Stewart, Michael Jarvis, Nick Roberts, Steven Miles

#### **2.0 Previous Minutes**

2.1 Minutes agreed as read. Committee reports issued by email prior to meeting.

#### **3.0 Treasurers Report**

3.1 The £815 donation has now been made to Glasgow School of Art. The donation was made under The Preservation Trust. We have received an acknowledgement and thank you letter from Alan Horn at the school, which has been copied to Rosaline Jeffery.

3.2 GIA bank accounts are currently looking healthy. We have received in £1000 from Lightworks for the Design Awards and also received the RIAS grant.

3.3 There was approved expenditure in relation to the Commonwealth Games.

#### **4.0 Education Committee**

- 4.1 We are hoping to get another couple of Student members on to the committee from GSA. We have good representation from Strathclyde at the moment. We will approach students at the Awards in October to try and achieve this.
- 4.2 Student Awards will be on 7<sup>th</sup> October this year and Ibstock will cover costs for this. We are also looking for funding from Altro, Gordon Reid will be given details in order for invoices to be issued. The Speakers for the Student Awards are the architecture students who completed the Scenic Routes Pavillions.
- 4.3 The initiative for the Commonwealth Games, held at the Lighthouse was well attended. The distribution of tote bags and publications to do with architecture in Glasgow was a great success and we had a fair mix of games visitors and people who were interested in architecture. This was great GIA exposure and helped to get their name publicised. We have carried out an interview with Citizen 2014 regarding all the work GIA done on the Commonwealth Games initiative.
- 4.4 Education Committee are now looking forward to developing The Greek Thomson Scholarship, which will take place next year. This will be our main focus over the next few months.
- 4.5 We have two representatives from the GSA attending tonight's meeting but we are still looking to get more 2<sup>nd</sup>/3<sup>rd</sup> year representation.
- 4.6 MD advised that certificates for the Student Awards will need to be prepared this year prior to the event. The Education Committee should speak with Fiona Sinclair regarding this.

#### **ACTION:**

Try to get Students from MAC and Strathclyde involved in Council.  
Prepare Certificates for Student Awards.  
Pass Details to Gordon Reid for invoices to be issued to Ibstock/Altro.  
Preparation for Greek Thomson Scholarship.

#### **5.0 Communications Committee**

- 5.1 A 'how to guide' for the web has now been created. This will be passed round conveners for checking in the first instance before general issue and training.
- 5.2 We have now confirmed a main sponsor for the Design Awards, we have also confirmed a joint sponsor (£1000) and a junior sponsor (£300). VB has arranged a meeting with Altro and hopefully the will become another joint

sponsor. We have a current total of £3300 but this will hopefully change if we can secure sponsorship from Altro.

- 5.3 We will be setting up a sponsorship period on the website. We will be uploading images from events and encourage people to go and visit the website more often. We are hoping to eventually have an events page on the site that will allow students to go and purchase tickets. We are also looking in to adding a link to the web page for Glasgow Urban Design Panel.
- 5.4 Social Media usage is great at the moment with most people retweeting information. We have a good amount of followers (929) and our profile has risen dramatically. If you are not yet connected VB will set you up with a password but please make sure that tweets are initially send out from the GIA account before retweeting.
- 5.5 We will confirm judging dates for the awards to all who have volunteered, hopefully this will give us a better understanding of people's availability during these dates.
- 5.6 If your office is submitting projects for the awards please advise VB to ensure that you are not on the judging team for this category.
- 5.7 The potential dates we have for judging at the moment are 18<sup>th</sup> – 20<sup>th</sup> September, 25<sup>th</sup> – 27<sup>th</sup> September and 2<sup>nd</sup> – 4<sup>th</sup> October although there is some flexibility in this.
- 5.8 The organising of the dinner is going well. We still have to do table plans etc. but there is no immediate urgency for this. Gordon Reid will be organising envelopes for the tables.
- 5.9 The guest speaker for the dinner has been confirmed as Mark Beaumont. The rates that we were previously quoted were commercial rates so we are paying the charitable rate of £1500 + £500 donation to Orkid Studio. He will be talking about the Queens Baton Relay and Orkid Studios.
- 5.10 We are still working on sponsorship for the dinner so we are hoping to still bring in more money.
- 5.11 Caroline Deardon will be joining Council for a short period of time. She will be observing what we do on council.

**ACTION:**

Continue look into sponsorship for Dinner 2014.

Table plans, Envelopes etc. for dinner.

Confirm details to volunteers for Awards Judging Panel.

Organise training for the web 'how to guide'

## **6.0 Conservation and Sustainability Committee**

- 6.1 SWG competition was launched the same day the Queens Baton Relay finished in the park. It was great timing, with the public/locals being in the park they were able to come along and ask questions regarding the competitions. The public also have shown an interest in submitting entries to the competition.
- 6.2 We will be holding a public judging event on doors open day and hopefully another one at a later date.
- 6.3 We have been advised that Glasgow Homes have an area and the community room will be available for events. We are hoping to hold the event for Disability Access there and pull other community groups who have shown an interest in.
- 6.4 We still need to sort out what the judging for the competition will be, once we have a few ideas, these will be brought to SWG for approval and final decision. We need to decide how many people will be on the judging panel.
- 6.5 We currently have had 33 people who have shown an interest in submitting but we are aiming towards 40. If we stick to this number of entries we will be able to print them all but if the numbers rise to nearer 50 we will have to do a selection process for deciding which entries we print. If the numbers remain lower it will also reduce our printing time, leaving more time for the competition.
- 6.6 BD have contacted us and asked if they can have first note of the shortlisted candidates to allow them to run an article on it. It will also be included in the winter addition of RIAS quarterly.
- 6.7 It would be a good idea to try and organise a 'Presentation Day' where all the entries that have been submitted, present to the panel. I will raise this with Paul at SWG.
- 6.8 Glasgow City Council has committed to carrying out a structural survey but I feel we will need to keep pushing them on this to see action being taken.
- 6.9 A programming meeting has been organised for 15<sup>th</sup> August. This should give us our timescales for the next 3 months. We will be looking at level 2 and discussing whether this space will be made available for exhibitions etc.
- 6.10 After the competition has been completed we are keen to organise a Model Exhibition at the lighthouse.

**ACTION:**

Try to Organise presentation day for SWG Competition.  
Organise publicity through GIA website and the Communications Committee  
Email round final timescales and dates.

**7.0 CPD Committee**

- 7.1 GIA outreach programme is due to take place in Dumfries next week. We have 13 people confirmed.
- 7.2 The CPD Series is now up and running we have 35 tickets sold but are hoping the number will rise to 40.
- 7.3 A visit to Notre Dame School had been organised for 29<sup>th</sup> August, this will run from 3.30pm to 5.30pm. We have been limited to 25 people for this visit. We are offering first refusal to season ticket holders and council members. Registration for this is done via Stephen. It was noted by other council members this this visit was not publicised very well so the CPD committee will look in to how better to email notifications of up and coming CPD and events. The Notre Dame visit should be advertised as a GIA Award winning building.
- 7.4 We are trying to organise a visit to the New Southern General Hospital.
- 7.5 A proposal has been raised at the Conveners and President meeting for starting a 'buddying' system for young and inexperienced architects. Rob Campbell is looking for Council approval to put an advert in the GIA newsletter regarding this.
- 7.6 In the first instance an advert will be placed to see if this type of thing is of interest to young practices. We have identified 10 volunteers to act as mentors.
- 7.7 There were some concerns throughout council members that the service being offered has not been explained very well in the newsletter statement. Rob will expand on this but need to be careful in the explanation. This has to be shown as non-specific advice; it needs to be seen more as a young practice taking advantage of older architect's experience.
- 7.8 If interest is shown in the advert, it will be taken back to council and the volunteers brought on board to discuss exactly how this will work and an outline of what we hope to achieve. This may be run on a trial basis in the first instance.
- 7.9 RIAS run a very similar service but this is much more specific advice than what we plan to do. They are keen to get involved and support us in this but it will be run under GIA. It will be a maximum of 4 meetings per year to discuss

problem/difficulties the young practices are facing. The ratio will be 1 mentor per practice and a small fee will be paid (£200 per year) for this service.

- 7.10 CPD committee are keen to promote upcoming events so will be giving 5 free passes to GSA and Strathclyde to various events these will be kept at reception and made available to any year. These CPD's will run through Sep/Oct/Nov/Jan/Feb/Mar/April.

**ACTION:**

Arrange Southern General Visit

Prepare article for Newsletter regarding 'Buddying' idea.

**8.0 2016**

- 8.1 Isa and Michael attended a meeting with RIAS 2 weeks ago. They have now been issued with a 2016 draft Shaping Strategy document. It outlines how 2016 will be taken forward, it is draft and does not commit too much to anything.
- 8.2 The key points that we have is that GIA's month to deliver a programme of events will be February.
- 8.3 The lighthouse will be acting as a hub venue. There will be a total of 5 hub venues around Scotland this is including the Lighthouse.
- 8.4 The lighthouse will hold an exhibition in June that has been themed around outer space. This is in the hope to draw more tourists in to the exhibition as well as people interested in Architecture. We have been advised that we do not have to tie in with the lighthouse programme for our month.
- 8.5 We have not been given guidelines for this exhibition, it will be entirely all of our own ideas. We will draft and submit proposals for approval and funding.
- 8.6 This exhibition is not only for the GIA, we have been issued with a pamphlet advising us of all the partnering organisations. A meeting has been arranged for Monday 18<sup>th</sup> August at 6pm. This meeting will be between the 2016 committee, Landscape Institute and both Schools of Architecture. AD&S and the lighthouse will have their own bits for this as they are both Hub venues.
- 8.7 The deadline for reporting back to RIAS on what theme we will be adopting is the end of August.
- 8.8 A meeting was held with Derek Hill of Strathclyde University last week. He has started discussions about the Regency Programme. This programme involves bringing students over from South America, this may align with dates for 2016.

8.9 As other committees are coming to an end of projects, 2016 should now be GIA's main focus as we really need to shine on this.

8.10 Isabel will be taking over as the new 2016 convener.

**ACTION:**

Ideas for what we will be doing for our month of activities  
Pick theme and present to RIAS

**9.0 RIAS**

**10.0** No RIAS report

**ACTION:**

**11.0 Other Business**

11.1 Since the last Council meeting Michael Dougall has had four meetings with Glasgow City Council. They are currently undertaking a review of the Urban Design Panel Governments and how it is structured. Gerry Gramms who oversees this is leaving at the end of August and a review is being done on the way UDP is run in Glasgow. It does not seem to be doing as well as other branches. The new structure will come in to force from October.

11.2 UDP is keen to keep GIA involved in things so we will be reviewing all available seats on Urban Design Panel.

Currently on Panel: Angus Kerr, Tim Gray, Murray Russell, Rob Kemsley, Steven Miles, Gavin Young and Isabel Garriga.

Michael Dougall and Tim Gray will have a meeting to discuss possible GIA Representatives to put forward. These will be chosen for their expertise and preferably not someone who already sits on Council.

11.3 RGI exhibition is still happening but has now been pushed back to June and September 2015.

11.4 Nicola from the Landscape Institute has joined tonight's meeting to see how the GIA operates. MD attended a Landscape Institute meeting 3 weeks ago. We are hoping at some point we will be able to link together for competitions etc.

**ACTION:**

Organise meeting with Tim Gray to discuss candidates for UDP.

**12.0 Chair's Comments**

- 12.1 MD is doing a charity cycle in September. If you would like to donate please see justgiving link on the GIA webpage.
- 12.2 Next Meeting: Council Meeting 27<sup>th</sup> November, 6PM, GCHT