



GLASGOW INSTITUTE OF ARCHITECTS

MINUTES OF COUNCIL MEETING HELD AT GLASGOW CITY HERITAGE TRUST, 54 BELL STREET ON THURSDAY 5 JUNE 2014 AT 6PM.

PRESENT

Chair - Michael Dougall (President), Victoria Batters (Convenor C), Gordon Reid (Treasurer), Gordon Carswell, Catherine Cosgrove (Co-Convenor CS), Fiona Sinclair, Elaine Keenan, William Gunn, Darren MacDonald, Douglas Taylor, Emma Morton, Sam Patterson, Hannah Macfarlane, Massimo Sannino, Inveta Shidtatte, Stephen Miles, Andrew Paul, Chris Stewart, David Maciver, Karen Parry, Nicolas Roberts, Robert Patterson

1.0 Apologies

1.1 Michael Jarvis, Clara Garriga, Isabel Garriga, David Milne, Dele Adeyemo.

2.0 Previous Minutes

2.1 Minutes agreed as read. Committee reports issued by email prior to meeting.

3.0 Treasurers Report

- 3.1 A copy report and spreadsheet on how GIA accounts operate has been circulated for the benefit of new members.
- 3.2 GIA bank accounts are currently running at a surplus and are fairly stable. We have several investments at the moment which are robust and successful. Our stock broker is Spears and Jeffery. The Books are regularly audited by OSCAR to make sure GIA is following all the correct protocol. This is for a fee of £1000.
Please make sure that all correspondence that is issued on behalf of GIA states that we are a charitable organisation and includes our charity number.
- 3.3 We currently have outgoing expenditure for the hire of the Lighthouse for CPD Events, AGM and GCHT room hire for Council meetings. We are also sponsoring the Scottish Civic Trust Photography Competition.

- 3.4 The finances of the GIA are currently operated between cash in the bank account and investments held. In addition, some of the money and investments are held in trust and are identified for certain uses only.
- 3.5 The GIA's main source for funding is from RIAS and comes to us in four quarterly grants. The main draws of our funds are costs associated with Council Meetings, email newsletters and Student Awards. We fund our Member's Dinner, CPD events and competitions through event charging and sponsorship.
- 3.6 Gordon proposed that GIA may like to donate the £815 we are currently holding for Building Guardian Trust to the GSA following the recent fire. Contact will be made with Rosaline Jeffery to confirm if this is acceptable. We are unsure as yet whether to absorb the £815 in to GIA's donation or donate the money on behalf of Building Guardians Trust.
- 3.7 It has now been confirmed that GIA signatory for bank accounts are:
- Gordon Reid, Michael Dougall and Michael Jarvis

4.0 Architecture, People and Places Committee

- 4.1 AP&P committee are now focusing on tasks associated with 2016 Festival of Architecture and Sam has been welcomed into the new team.
- 4.2 2016 has been slow over the past 6 months as RIAS have had a busy calendar in the run up to Convention. MD advised that RIAS are close to releasing the manifesto for 2016 and it is close to being published. This will set out a brief for 2016 committee.
- 4.3 The committee meeting was 3 weeks ago and in discussion, realised we will have a better idea of what RIAS are planning for 2016 festival in the next few weeks. Moving forward with workload it has been discussed that 2016 committee could benefit from a few new members as workload will be pretty full in the run up to 2016.
- 4.4 The next few months we will be trying to work out a strategy for the upcoming year eg. think of new ideas for what events to hold, finding sponsorship/funding at local level, gauging with local schools and think practically about outputs for GIA and 2016 action. We are hoping to have a paper issued by the next Council meeting to show how we plan to deliver the above.
- 4.5 We are also looking to come together with GSA students involved in EASA, this is run over 2 summer weeks and consists of around 450 Architecture students

taking in workshops and events. It is run and organised by students and has moved throughout Europe. We are considering the possibility of bringing it to Scotland for 2016 with a theme of regionalism; it could potentially tie in with our 2016 bid and allow us to offer them support. This will be discussed fuller at the next Council meeting.

4.6

ACTION:

Work on above key streams and put paper out to outline.

Continuing to expand on outreach and meeting students within ESA (European Student Union)

Plan Bid event for November and other events to run over the next 2 years.

Try to get more student members on to committee.

5.0 Education Committee

5.1 We are hoping to get another couple of Student members on to the committee from Strathclyde or GSA.

5.2 Student Awards 2014 will be in GSA on 12th June and Strathclyde 19th June. We already have 8 people on the judging panel but would like to get more volunteers. It will involve 2 mornings, emails of interest to Education committee. We will also have a few guest judges, Rafael of Glasgow City Council and a tutor from each of the schools. The House for an Art Lover has been booked for the awards on 7th October, more details to follow nearer the time. We will now be working towards sponsorship for this to cover costs of venue hire, catering etc.

5.3 We are currently working on an initiative based in the review gallery in the Lighthouse with the Commonwealth Games about to begin in July. This will be to promote Glasgow, Scottish Architecture and the two schools. It will be held on the opening weekend and possibly the 2nd weekend of the games. This is in the hope that tourists interested in Architecture will visit the Lighthouse and we will be able to hand out brochures and maps that will be a guide around top 14 buildings and interesting Architectural sites in Glasgow. We are currently working with Anna Gibb who will put together the design of the map. This will be at a cost of £815 giving us full copyright. Glasgow Tourist Board has been approached and may be interested in getting involved so this would reduce the cost and also will be able to reach more people if these packs could be made available from the Tourist Board.

5.4 We have had discussions on the production of a tote bag that will have the GIA logo on it and hopefully be a great method of advertisement for the GIA during the Commonwealth Games. The bags would be handed out to tourists and would be full of brochures and information on Glasgow and Architecture.

- 5.5 Greek Thomson Scholarship has been postponed until next year.
- 5.6 We have been speaking with Strathclyde Magazine, Aspace and have agreed to make a donation of £125 the same as was made to MacMag for an advertisement. Michael Dougall has recently done an article in Aspace promoting GIA.

ACTION:

Try to get Students from MAC and Strathclyde involved in Council.
Produce map of 14 top Architecture points in Glasgow for Commonwealth Games
Produce bags with GIA logo for handing out at Commonwealth Games.

6.0 Communications Committee

- 6.1 A contact information sheet has been circulated. We ask that everyone check their information is correct and advise if changes need to be made.
- 6.2 A 'how to guide' for the web is a working progress, VB hopes to have this up and running in the next few months. More information on this at the next Council meeting.
- 6.3 All new members have now been assigned to committees but will still need to sign. Allocation as follows:

Darren – CPD
Francesca – Communications
Hannah – CPD
Emma – ConSus
Andrew – ConSus
Will – Education
Barbra – 2016
Sam – 2016
Dougie - ConSus
- 6.4 We will need to get contact details for GUDB as they are representing GIA. Although Tim Gray is no longer involved in Council he is keen to stay involved in the Urban Design Panel. We will need to make sure that there is more consistency with them reporting back to GIA regularly.
- 6.5 We will need to keep track of who from each committee is responsible for responding to the committee emails and we would encourage people to start using official email addresses and letterhead when sending correspondence for GIA.

- 6.6 Dates in October have now been confirmed for awards. We are looking for volunteers for judging so can anyone interested please contact VB directly, we currently have 8 people but need 14/16 volunteers in total. The buildings will be divided into categories and each team will be allocated buildings and given 9 days to complete these visits. The buildings will be added to our web page to allow everyone to get involved in shortlisting and scoring. Suggestions for guest judges are Rory Olcayto, K2 (AJ Editor) and Olly Wayneright, Architecture Critic for the Guardian. Can any other suggestions be emailed to communications committee.
- 6.7 We are currently making preparations for the dinner VB has spoken with Lightwork Scotland regarding sponsorship; they are interested but unsure how much of a donation they will make. Lightwork Scotland has indicated that they would also like to get involved in 2016 and MD details have been passed on.
- 6.8 Communications committee are looking for Guest speaker suggestions for the Dinner. We were looking in to the possibility of a 'non paid' speaker.
- 6.9 Mark Beaumont who is linked to the Commonwealth Games, Queens Baton and recently cycled around the world has been suggested as an option for guest speaker as he will be very relevant this year but unfortunately this would be at a cost. He was initially quoted at £4000+VAT although it has been offered to us at the reduced rate of £2750+VAT due to GIA's charitable status.

ACTION:

Create 'How to Guide' for Web and if required arrange more training.

Look into sponsorship for Dinner 2014.

Website training

Find Guest Speaker for Dinner

Find volunteers for Awards Judging Panel

7.0 Conservation and Sustainability Committee

- 7.1 We are about to launch a competition to save the SWG one of 5 historic glass houses left and the only one to have not yet been restored. Paul John Sweeney approached GIA last year to see how we can assist with this.
- 7.2 Over the past few months a lot has happened to push this project forward. Three months ago a survey was done by the Structural Engineer to find out the exact condition of the building. The SE reported that although the building is still standing it is not very secure.
- 7.3 Glasgow City Council has been approached and is very supportive of the project but at present have not fully committed to restoring anything. They have indicated that they would be willing to do something in order to stabilise it

in its current condition. They wish to take down fencing and use the space underneath. We have been asked by GCC to receive quotes from our SE for this. More details to follow at next meeting.

- 7.4 We have had discussions with the council in the community and discovered that we do have a lot of political support for this project so at present we are trying to pass as much information to them to see if they can assist in pushing the project forward.
- 7.5 We have had RCHAMS out to do a laser scan of the building in order to make a model as a historical record for how the building stands now. We still need to check if we can use this scan to make full scale 3d models. The 3d models would usually cost £350 per model but we have been offered this at the reduced rate of £40.
- 7.6 Since our conveners meeting last week we met with Former Winter Gardens Trust on Monday and presented them with our competition brief so it looks like things are starting to come together.
- 7.7 A meeting was held on 2nd June 2014 with Heritage Lotto Fund and they have advised that they are interested in helping us find funding for SWG.
- 7.8 The competition brief has almost been pulled together and it has been suggested by GCC that we should be ready to launch by 20th July 2014 as that is when the Queens Baton is passing through Glasgow. GCC are doing a host of events at this time and they feel we could get lots of publicity for the project.
- 7.9 As the building has been vacant for 31 years we are keen to get the local community involved in the process. Possibly a survey to find out what they would like the building to be used for and once it has been shortlisted let the public decide the winning bid. It will be beneficial to get people engaged in this project so after it is restored it is not allowed to become derelict again.
- 7.10 We are keen to start fund raising to cover the cost of the models and also any presentation costs. We have approached the local Housing Association and they seem interested in getting involved so this will hopefully assist with funding but it was suggested that some of the GIA funds be held in reserve and allocated to SWG if required.
- 7.11 Competition Entry fees for the SWG have been suggested as follows:

£60 if no help with funding
£30 if help with funding
£20 reduced student rate

ACTION:

Arrange meeting with Council to get sign off on the project.
Get timescale for the model making.
Organise publicity through GIA website and the Communications Committee
Email round final timescales and dates.

8.0 CPD Committee

- 8.1 CPD committee meeting was held on 4th June and two new members, Hannah and Darren were introduced to the team. Rob Campbell is currently standing in as convener on a temporary basis as no one else in committee has time to take on this responsibility.
- 8.2 CPD have had an amazing year and all CPD's have been very well attended. The topics and dates for this year's events have been confirmed so hopefully this year will be just as successful.
- 8.3 Outreach visit to Dumfries & Galloway that was due to take place in June has been postponed until 20th August.
- 8.4 A visit has been arranged to Notre Dame Primary School and we are keen to organise more so any other suggestions for where to visit would be appreciated.
- 8.5 CPD committee are keen to promote upcoming events so will be giving 5 free passes to GSA and Strathclyde to various events these will be kept at reception and made available to any year.
- 8.6 After the fire at GSA the visit arranged for Reid Building and MAC building may not be possible but this will be checked with Historic Scotland and confirmed.

ACTION:

Building visits to be arranged.
Find out if possible to still visit Reid Building.

9.0 RIAS

10.0 No RIAS report

ACTION:

Pairing Scheme: Set a code - ARB/RIBA should be followed and form a good base. Draft code to be set up with help from Communications Committee.

11.0 Other Business

- 11.1 Glasgow Urban Design Panel had a meeting with Gerry Gramms, Tim Gray, Angus Kerr and others to discuss the governance of GUDP historically. GIA have had seats on GUDP but currently we are having issues so we are hoping that after discussions GIA will be able to play a bigger role in this. There was the question of whether GIA should be publishing GUDP meeting minutes on their web page but after discussion a decision was made that we would only post a link to the website and possibly a guide for architects on what they should do if called to Urban Design Panel.
- 11.2 We are putting in a joint funding application with the Lighthouse to Creative Scotland so we can bring over the Glenn Murcutt Exhibition. The exhibition is currently in Canada but is owned by the Australian Institute of Architects. We have been asked to host a sequence of talks and events to run alongside the exhibition, this is scheduled for mid – late 2015. The funding application is just about to go in so we should find out about it in October.
- 11.3 RGI Exhibition last year was put together by MJ in 8 weeks. We have been asked to do this event again but it is not scheduled until 2015 which will give us plenty of time to decide what to do. Initial idea was that SWG would make a good exhibition but more information will follow at a later date.

ACTION:

Submit application for Glenn Murcutt Exhibition

12.0 Chair's Comments

- 12.1 GIA has 2 seats on RIAS Council available. Please contact MD if interested.
- 12.2 Communications committee are looking for donations of good raffle prizes for the Annual Dinner.
- 12.3 Next Meeting: Council Meeting 14th August, 6PM, CCA