



GLASGOW INSTITUTE OF ARCHITECTS

**MINUTES OF COUNCIL MEETING NO. 03 OF SESSION 2011/12
HELD AT THE HOUSE FOR AN ART LOVER, BELLAHOUSTON PARK, 10
DUMBRECK ROAD, GLASGOW G41 5BW ON THURSDAY 13th October
at 4.00PM**

PRESENT

Rob Campbell (Chair), Sholto Humphries (President RIAS), Martin McKay, Sandy McMillan, Steven Innes, Elaine Keenan, Michael Dougall, Stuart Gray, Victoria Batters, Gordon Reid (Honorary Treasurer) and Elizabeth Reid (Secretary)

1.0 APOLOGIES

- 1.1 Ian Hamilton, Nick Walker, Catherine Cosgrove, Matt Bridgestock, John Dey, Tim Gray, Callum Houston, Martin Flett, David Millar and Martin Docherty

2.0 PREVIOUS MINUTE

- 2.1 The Minutes of the previous meeting on 11th August were agreed.

3.0 MATTERS ARISING

- 3.1 These were dealt with under the respective Committee and other reports.
- 3.2 Rob Campbell asked that Committee Convenors issue future reports several days in advance of the meeting to allow Council Members time to consider the reports.

4.0 HONORARY TREASURER'S REPORT

- 4.1 The Honorary Treasurer reported that the main transactions through the current account were payments in for the Annual Members Dinner, GIA Awards Entry Fees, and the RIAS 3rd Quarter Grant. The main payments out were the final invoice for the design of the new website and the Kilcreggan competition prizes.
- 4.2 The Honorary Treasurer advised that the GIA is now using PayPal for processing the majority of income received from members. He further



advised that there had been some implementation issues and that these had now been mostly resolved. He thanked Stuart Gray for the work that he had done on the PayPal set up.

- 4.3 The Honorary Treasurer advised that the main account has maintained a healthy balance for the last two years. He suggested that once the impact of this year's Members' Dinner, Student Awards and GIA Awards is known consideration should be given to transferring monies to the reserve account.

ACTION: Honorary Treasurer to work up proposal for balance transfer between accounts for presentation at the next Council Meeting.

5.0 COMMITTEE REPORTS

5.1 Architecture, People and Places

- 5.1.1 Martin McKay reported that a meeting of the AP&P Committee had taken place on 12th October 2011. David Ross who had stayed on the committee until the Kilcreggan competition was completed had now left. Isabel Gariga and Stephen Miles have joined the committee as co-opted members.

- 5.1.2 Martin McKay advised that the committee had felt that it would be worthwhile to look back at both the Queens Park and Kilcreggan competitions and develop case studies on both in order to provide a record which can be used as a basis for future design competitions. The Honorary Treasurer asked if the inclusion of a Profit and Loss summary for each competition would be useful. Martin McKay agreed that it would.

- 5.1.3 Martin McKay reported that on the whole the committee felt that design competition worked well and ideas for next year included looking at the following areas/organisations: Scottish Urban Regeneration Forum, Velocity Masterplan/Commonwealth Committee Projects, M74 Legacy/Govanhill, Springburn Park, City Vision/City Plan 3/Future Glasgow. The committee felt that they need to consider how to invite a wider range of bids for the competition. A series of debates to coincide with and to pick a theme had been suggested. It had also been suggested that perhaps CPD events could be aligned with the competition.

- 5.1.4 Martin McKay advised that the AP & P committee supports the Glasgow Urban Design Panel through provision of resource to the panel. Rob Campbell asked if the GIA has links with Architects and Design Scotland. Martin McKay advised that he is on the A+DS Committee. Rob Campbell suggested that it may be worthwhile for a regular update to be provided to the GIA Council on the work of A+DS. Council agreed and if further



suggested that website links to both the GUDP and A+DS be developed and or strengthened.

ACTION: Honorary Treasurer to provide P & L summary for Queens Park and Kilcreggan Competitions.

ACTION: Martin McKay to provide A+DS update at next Council Meeting.

ACTION: AP & P committee to further develop design competition ideas and update Council at next meeting.

5.2 Communications

5.2.1 Stuart Gary reported that the web site has now been up and running successfully for over two months. Registration for the GIA Awards through the new website has also very successful. The communications committee feel that Council has to make more use of the social networking element of the sight. Stuart Gray requested that each of the GIA committees nominated a member to be responsible for Twitter and Facebook.

5.2.2 Stuart Gray advised that the committee had agreed a three month trial of Campaign Point with After the News for the bulk mailing of emails. The use of the product is subject to a cost of £50 per month for unlimited use however the committee was mindful of the need not to bombard members with emails.

5.2.3 Stuart Gray reported that over the last few weeks an increasing number of requests had been received from external bodies to use the GIA facility to promote events such as CPD. The Committee felt that the GIA should consider charging for this service and suggested that a fee of £20 would be appropriate. Sandy McMillan felt that charging should be dependent on where the request came from for example from and academic or commercial source. Council felt that if fees were to be charged they should be received before the campaign was issued through PayPal and that perhaps a scale of charges should be developed.

5.2.4 Stuart Gary requested that the members of the CPD Committee be trained in updating and managing events on the website. Rob Campbell asked that Stuart email suggested training date to the members of the CPD Committee.

5.2.5 Stuart Gray advised that entries to the GIA Awards 2011 closed on 16th September with a total of 63 entries which is 10 up on last year and that the judging panel had commenced the judging process. The panel consists of the following member of the GIA Council: President, Past



President, the Communications Committee and Professor Gordon Murray, Robin Webster, Russell Baxter, and Michael Jarvis.

5.2.6 Stuart Gary reported that the President had been approached by Lansdowne Publishing regarding the publication of a GIA Awards Book that would be issued to the construction industry. There would be no cost to the GIA for the production as the revenue will be generated through advertising. Martin McKay advised that similar publications had been tried in the past and were not particularly successful. Sandy McMillan stated that the quality of the output and the intended distribution was particularly important. Rob Campbell summed up the feeling of Council which felt that this was a good idea but needed controls in place for it to be successful.

5.2.7 Stuart Gray confirmed that Rod McCowan had been booked as the speaker for the Annual Members' Dinner at Oran Mhor on Friday 11th November 2011. Altro had also been confirmed as the main sponsors of the dinner. Bookings are being taken through the website but to date on 40 tickets have been booked and only one GIA Council practice has to date supported the event. Council agreed that all members should do as much as possible to support the dinner by purchasing tickets for their respective practices and by contacting at least one other practice and encouraging them to do the same. The Honorary Treasurer requested that he receive as much notice as possible of the payment deadline for Oran Mhor he also advised that he had arranged for Gift Aid envelopes to be supplied by the Architects Benevolent Fund.

ACTION: Communications Committee to monitor costs associated with email campaigns and work up a pricing strategy for non GIA use.

ACTION: Stuart Gray to email dates for website training to members of the CPD Committee.

ACTION: Report back to the President that Council on the whole was happy with the Lansdowne proposal subject to the quality and distribution of the proposed output.

ACTION: All members of Council to support the Member's Dinner and to encourage other practices to do the same.

5.3 Education

5.3.1 Fiona Sinclair stated that she felt that the Education Committee no longer had a full functional remit with the exception of the Student Awards and the Alexander Thomson Scholarship much of the work previously undertaken by the committee had in time been taken over by other bodies. Council discussed ways in which could perhaps help the Education Committee engage more with students. Suggests included the Student Awards being incorporated in the Lansdowne publication, forging closer links access to architecture programmes run by the



Lighthouse, asking the appropriate PSAs and Head of Schools at both schools of architecture for support/proposals.

5.3.2 Fiona Sinclair advised that the Education Committee had that the suggested format for the Alexander Thomson Scholarship was proving to be an issue in that over the years the brief had taken many forms and earlier in the year the Egyptian Halls was considered an appropriate subject by that is no longer topical. Fiona Sinclair that she believed that the Scholarship competition which is open to all architectural students and architects in the U.K. under the age of thirty need to be relevant to today's students and young architects. With this in mind Fiona stated that at the Student Awards Ceremony which follows this meeting she was going to ask the winners of these awards to provide input on what they think the format of the scholarship should be. The winners will be invited to enter into email discussion on the format of the competition.

ACTION: Fiona Sinclair to advise Student Award winners that she would value their input into determining the format of the Alexander Thomson Scholarship Competition.

5.4 Practice/CPD

5.4.1 Sandy McMillan reported that he personally had not done much due to work commitments but the other members of the committee had been very busy arranging CPD events. Rob Campbell advised that three events had been arranged in November as follows:

November 2 nd	Contract Q & A
November 10 th	Creating Opportunities in Your Business
November 30 th	Job Costing & Fee Bidding

Rob Campbell stated that he hoped every member of Council would take a season ticket for the CPD event. He further advised that the events which are being held at the Lighthouse are not costing the GIA in terms of room hire etc as the Lighthouse is underwriting the events until the end of the year and take up of the events is known. Further events are planned for the New Year and published on the website.

5.4.2 Rob Campbell asked that Council members phone or email two other practices and encourage them to support the CPD events.

5.4.3 Rob Campbell asked the Secretary to provide certificates for the CPD events.

5.4.4 Michael Dougall suggested that consideration be given to using facilities such as Webinar to make CPD seminars more widely available he



advised that this facility is used by Glasgow Caledonian University.
Martin McKay will speak to Branka Dimitrijevic about Webinar.

ACTION: Council members to support CPD events and encourage two other practices to do the same.

ACTION: Martin McKay to speak to Branka Dimitrijevic regarding Webinar

ACTION: Secretary to arrange CPD certificates

5.5 Conservation and Sustainability

5.5.1 There was no Conservation and Sustainability Report.

6.0 ADDITIONAL REPORTS

6.1 Elaine Keenan advised that the Communication Committee had been asked to visit both schools of Architecture on behalf of the RIAS during the first week of term to encourage students to take up RIAS membership. Both events were attended by a total of 120 first year students and both presentations were part of freshers week seminars and the GIA was allocated a slot within other lectures. Application forms and the RIAS Quarterly were distributed to all attendees and the presentations highlighted the GIA Student Awards, the Alexander Thomson Scholarship, the Student Chapter in the RIAS Quarterly, Student Council Representatives and Student Discounts. To date take up of membership has been low.

6.2 Elaine Keenan reported that the time spent on the presentation highlighted a number of issues; students have to be nominated by an RIAS member, it was hoped that the membership forms could be handed out and collected on the same day this was not possible as both presentations were one in a series, the completed forms have to be posted or scanned and emailed.

6.3 Council considered that it must be made as easy as possible for students to join and online would appear to be the best way forward.

7.0 AOCB

7.1 **GIA Year Book** – discussed as part of the Communications Committee Update.



7.2 **2020 Climate Group** – not discussed as no members of the Con/Sus committee present. Decision taken to invite Maggie Barlow to next Council Meeting.

ACTION: Honorary Treasurer to invite Maggie Barlow to Next Council Meeting.

7.3 **Geographically Remote Members**

Council discussed the need to engage with members who are geographically spread from Stranraer to Oban. It was suggested that one Council Meeting a year be held somewhere outside Glasgow. Dumfries was suggested and Crichton Campus as a possible venue. Michael Dougall will speak to Crichton Campus. Robb Campbell suggested that all Council Members consider this matter for further discussion at the next Council Meeting.

ACTION: Michael Dougall to speak to Crichton Campus

8.0 **NEXT MEETING**

The next meeting will be held on Thursday 12th January 2012 at 5.30 p.m. in the offices of the Glasgow City Heritage Trust, 54 Bell Street, Glasgow G1 1LQ.

Elizabeth Reid
Secretary GIA

31st October 2011

